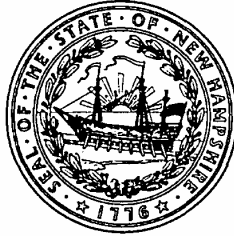


The State of New Hampshire

William M. Gardner
Secretary of State



Robert P. Ambrose
Senior Deputy Secretary of State
David M. Scanlan
Deputy Secretary of State

DEPARTMENT OF STATE

April 21, 2006

Request for Proposals

The Secretary of State of the State of New Hampshire, as part of the implementation of the federal Help America Vote Act of 2002 (HAVA), is seeking proposals from vendors capable of providing an "accessible voting booth" to be used by persons with or without disabilities in state and local elections in each polling place in the state. The State plans to deploy these booths for use beginning with the primary election in September 2006. The State wishes to purchase three hundred thirty (330) accessible voting booths.

Background

The federal Help America Vote Act (HAVA) requires that each polling place be fully accessible to voters with disabilities. The New Hampshire Constitution requires that all polling places be easily accessible to persons with disabilities and to the elderly. As one component of implementing HAVA, the Department of State plans to provide each polling place in the State with an accessible voting booth that will accommodate persons with or without disabilities including those persons who use wheelchairs. The current accessible ("handicapped") voting booth dimensions have been found by persons who use wheelchairs to be too narrow to allow for the safe entry and exit of wheelchairs.

The dimensions of the voting booth that the State wishes to purchase and deploy will conform to the design code found in the International Code Council's (ICC) American National Standards Institute (ANSI) A117.1-1998, Usable and Accessible Facilities. The goal is to have a voting booth that will provide increased head clearance for ambulatory voters and sufficient width and depth clearance for voters who use wheelchairs so that most will be able to turn their wheelchair within the booth and exit the booth facing forward after voting.

There is legislation currently pending that would place the following accessible booth dimensions language into law:

The entrance to the booth shall have a clear opening of at least 60 inches and shall have clearances that comply with the New Hampshire building code, RSA 155-A, and with standards implementing the Americans with Disabilities Act of 1990, 28 C.F.R. part 36. Each side of the booths shall be not less than 6 feet high. The booth shall be at

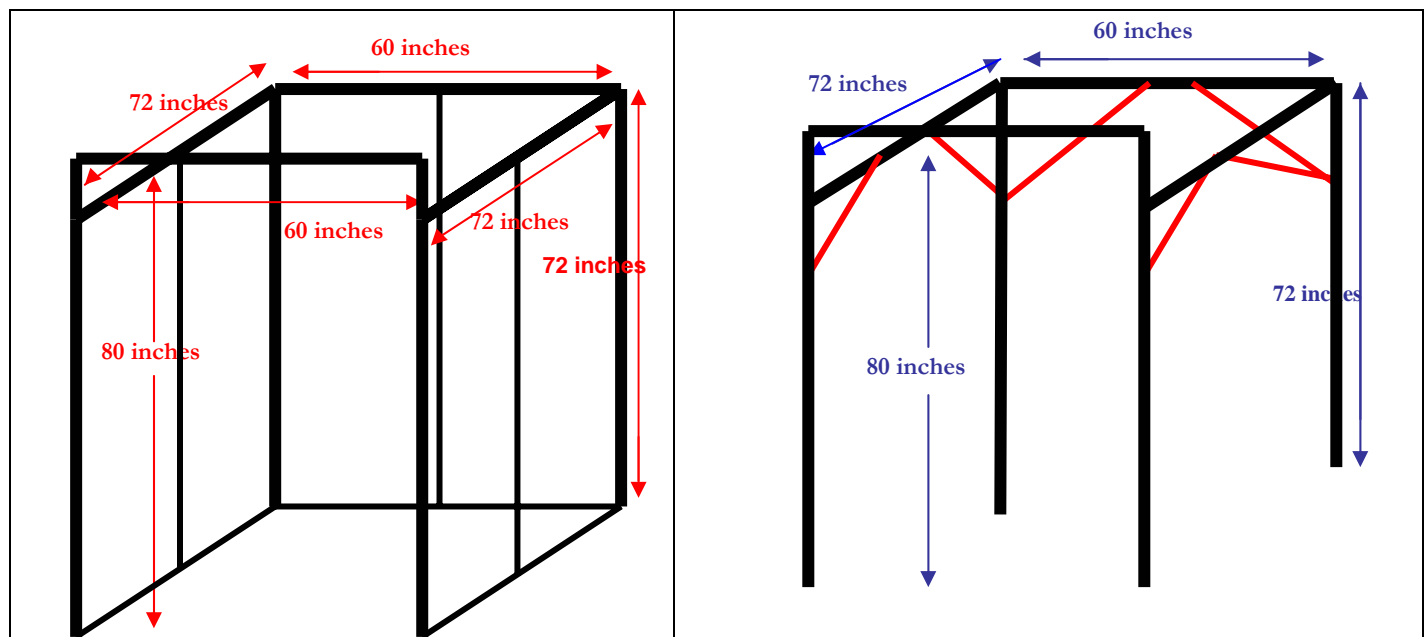
least 60 inches wide at its front, at least 60 inches deep and at least 60 inches wide along the back wall. The door or curtain shall extend to within 2 feet of the floor and shall be closed while the voter is marking his or her ballot. Each booth shall be well lighted and shall contain a or table at a height of between 30 and 32 inches which shall be convenient for writing with at least 28 inches of unobstructed space from the floor to the bottom of the shelf.

Design

The successful vendor will have an accessible booth with the following dimensions and features:

- **Interior Dimensions** – 72”h x 60”d x 60”w rectangle as a minimum. 72”h x 72”d x 60”w rectangle preferred. Front entrance 80” high to comply with ADAGG.
- **Materials** – aluminum, PVC piping, or other sturdy, durable but light-weight material
- **Assembly/Disassembly/Storage** – must be easy to assemble and to disassemble and easy to store when not in use.
- **Covering** – light-weight non-transparent material required on the back and two sides for the full height of the voting booth to provide for privacy.
- **Front curtain** – light weight non-transparent material that can be moved easily and closed behind the voter. The curtain must extend downward to within two (2) feet of the floor
- **Shelf** – a shelf component is not required.

Two examples of possible designs are included below:



The Secretary of State plans to purchase a sufficient quantity of accessible voting booths to fulfill the current needs of all polling places in the State. The State will purchase three hundred thirty (330) accessible voting booths.

If you are interested in contracting with the Secretary of State to provide three hundred thirty (330) accessible voting booths, please submit a written proposal that-

- ❖ specifies the price per unit of the accessible voting booth (unit)
- ❖ contains a scale design drawing of the unit
- ❖ specifies the estimated weight of the unit
- ❖ contains a materials list of the component parts of the unit
- ❖ contains an explanation of the steps required for assembly/disassembly/storage, of the unit and what tools, if any, are required for the assembly/disassembly/storage of the unit.
- ❖ specifies the date by which all 330 units will be available for delivery to the single location in Concord NH designated by the Secretary of State.

The successful proposal will be chosen by the Secretary of State based on –

- ❖ cost – 40 %
- ❖ usability – 40%
 - ease of access and safety for persons with disabilities
 - ease of use for local election workers
- ❖ experience and capabilities of the vendor – 20%

The Secretary of State reserves the right to reject any and all proposals.

Proposals must be received at the Office of the Secretary of State, State House, Room 204, Concord, New Hampshire, 03301, no later than Friday, May 19, 2006, at 4:00 P.M. Proposals should be marked - ATTN: Accessible Voting Booth. The contact at the Secretary of State's Office on this project is Assistant Secretary of State Thomas Manning. Phone: (603) 271-8245. Email: Thomas.Manning@sos.nh.gov.